

Looking for a Civil Service Job?: 0178MINS1 Director General (International Finance), - Ref:1356658

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Department	HM Treasury
Business Area	Ministerial and Communications
Number of Vacancies	1
Location: Region	London
Location: City/Town	Westminster
Location: Building/Site	SW1A 2HQ
Grade	SCS 3
Salary Minimum	£101,500
Salary Maximum	£142,500
Type of Role	Economics Finance Policy Senior leadership
Reserved/Non Reserved posts	This is a Non Reserved post under the Civil Service Nationality Rules and is therefore open to UK, Commonwealth and European Economic Area (EEA) Nationals and certain non EEA members.
Security	Counter Terrorist Check
Disclosure and Barring service (DBS) check	This post requires a Disclosure and Barring service (DBS) check
Is a medical required for this post?	No
Job Description	<p>About HM Treasury</p> <p>The Treasury is the United Kingdom's economics and finance ministry. It is responsible for formulating and implementing the government's financial and economic policy. Its aim is to raise the rate of sustainable growth, and achieve rising prosperity and a better quality of life with economic and employment opportunities for all.</p> <p>About the Group</p> <p>Ministerial and Communications</p> <p>The Ministerial and Communications Group sits at the heart of the Treasury. It provides support to Ministers, through the Ministerial offices; it acts as the external face of the Treasury, through the Press Office and Communications teams; and it is responsible for the management of the department, through its support for the Permanent Secretary, the Treasury Board and the Executive Management Board (EMB), and its ownership of Treasury governance structures. The Group is led by the Permanent Secretary.</p> <p>The Director General, International Finance, will provide strategic leadership to the International and EU group (roughly 100 staff) which is responsible for advancing the UK's economic and financial interests internationally and in the EU. In pursuing this aim the Group plays a crucial role in shaping international and EU work related to the economy and the financial sector, including negotiating and influencing key pieces of legislation in the EU. Since the financial crisis the Treasury's international engagement has become ever more critical, with the regulation of financial services increasingly determined at international and EU level, with serious implications for both the stability of the UK's financial sector and its ability to support the economic recovery.</p> <p>The Group currently has the following three Directors who support the Director General:</p> <ul style="list-style-type: none"> Shona Riach, responsible for international finance Peter Curwen, responsible for the EU Steve Field, UK Executive Director at the IMF <p>Key Accountabilities</p> <p>Post-specific policy leadership</p> <ul style="list-style-type: none"> • Provide strategic direction and policy leadership to HMT Ministers across the international and EU agenda. • Be the principal adviser to the Chancellor and other Treasury ministers on achieving the Treasury's objectives for its international and EU engagement. Work closely with the Foreign Office and Cabinet Office to advance the Government's international agenda. • Lead and manage all of the Treasury's key international and EU relationships, including with Finance Ministries, Central Banks and international institutions across the world. The DG will have an important representational role, which will require close working relationships with partners and external stakeholders both in Europe and globally • Identify and mitigate major risks to the Treasury's international objectives

- Ensure Groups are working in a joined-up and coherent manner across HMT and beyond, with clear divisions of responsibility and avoiding silo working
- Be fully engaged in wider policy right across the Treasury's remit

Provide corporate leadership, as a member of the Executive Management Board

- Work as an effective member of the Treasury's Executive Management Board (EMB)
- Collectively and visibly leading the department, setting an outstanding tone consistent with the Treasury values and leadership behaviours
- Working with and advising Ministers on the strategy and direction of the department
- Deciding the forward work programme for the department as set out in its business plan
- Actively ensuring resources are allocated efficiently and flexibly to priorities, in the best interests of the department as a whole
- Monitoring and managing the delivery of the work programme, holding to account those charged with managing business units
- Owning and managing the risks to the delivery of the work programme (inc. horizon scanning)
- Making and then owning the operational decisions to ensure the effectiveness and efficiency of the department as a whole, upholding the effectiveness of core processes (e.g. planning)
- Acting as 'champion' of various corporate issues
- Driving forward key agendas across government, for instance on finance or economics professionalism
- Leading the highest level of stakeholder engagement and representation of the department, building strong external relationships

People management

- Line management of three Directors, role modelling the management behaviours
- Overall quality of people management in the department
- Talent management of the SCS cadre – ensuring identification, development and deployment of talent (through coaching, support, developmental postings, etc.)
- Succession planning for critical roles across the department

Person Specification

Applicants should demonstrate the relevant professional skills. The profession of this post is: Policy

Required Skills, Knowledge and Experience:

The Treasury is seeking someone who meets the full range of Senior Civil Service competencies and in particular someone who has:

- strong financial and economic skills and experience;
- the ability to act as a credible representative of the UK government in international fora when influencing, negotiating and promoting UK interests;
- strategic vision: a track record of operating strategically across a wide range of issues simultaneously and the ability to set the objectives and shape the outcome in international negotiations;
- a proven track record in leading an agenda in a complex environment (some prior knowledge of and involvement in international financial issues would be highly desirable);
- proven track record of being able to establish the confidence of senior leaders, preferably Ministers; and
- strong management and leadership skills and an ability to enhance the effectiveness of the Treasury through membership of the Executive Board.

Competence 1	Seeing the Big Picture
Competence 2	Making Effective Decisions
Competence 3	Leading and Communicating
Competence 4	Collaborating and Partnering
Competence 5	Building Capability for All
Competence 6	Delivering at Pace
Working Pattern	This post is full time and not suitable for part time or job share applicants
Employment Terms: Post Type	Permanent
The successful candidate(s) will be appointed on the modernised SCS terms and conditions. Existing civil servants will retain their existing rights if accepting this post on level transfer.	
Employment Terms: Hours	42 per week
Interview location and dates	Interviews for this post will be held during the week commencing 23 September 2013.
Contact and further details	<p>Working arrangements:</p> <p>The post will be based in London.</p> <p>The working hours of this post are 42 per week (including meal breaks of 1 hour a day), however the post requires regular travel to Europe and internationally, which will involve working at evenings and weekends where necessary.</p> <p>Given the demands of the role, this post is only available on a full time basis.</p> <p>The minimum expected time in post for this vacancy is 4 years.</p> <p>Angela Sarkis, Civil Service Commissioner, will chair the process. The other panel members will include Tom Scholar (Second Permanent Secretary to the Treasury), Sir Nicholas Macpherson (Permanent Secretary to the Treasury) and Ivan Rogers (Head of the European and Global Issues Secretariat, Cabinet Office).</p> <p>The Civil Service Commissioners have two key functions:</p> <ul style="list-style-type: none"> • to maintain the principle of selection for appointment to the Civil Service on merit on the basis of fair and open competition. For the most senior posts in the Civil Service, the Commissioners discharge their responsibilities directly by overseeing the recruitment process and chairing the final selection panel; and

• to promote an understanding of the Civil Service Code which sets out the constitutional framework in which all civil servants work and the values they are expected to uphold, and to hear and determine appeals made under it. A copy of the code can be found on the Civil Service Commissioners website: www.civilservicecommissioners.org

Application details

To apply for this post, all candidates should complete the following and submit this to hrrecruitment@hmtreasury.gsi.gov.uk, quoting the job reference number in your e-mail:

- A short covering letter setting out why this appointment interests you and how you meet the required skills, knowledge and experience as detailed in the Person Specification section on this role profile
- A CV with education and professional qualifications and full employment history; details of relevant achievements in recent posts; where applicable details of budgets and numbers of people managed, and latest remuneration
- The names of two referees; and
- Daytime and evening telephone contact numbers and e-mail addresses, which will be used with discretion

In addition existing civil servants should also submit:

- A promotion to post assessment where applying on promotion.
- Your last two appraisals reports

In addition to the above all candidates will also need to complete a Diversity Questionnaire and return this to diversityquestionnaire@hmtreasury.gsi.gov.uk.

Should you not hear from us within 4 weeks of the closing date please assume that your application has not been successful on this occasion.

As part of our pre-employment security checks, if you are invited to interview and are not a current HM Treasury member of staff, we will require a copy of your passport confirming proof of both your nationality and your identity, and a copy of a utility bill confirming your proof of address. Please note, your passport must be in date and valid, and the utility bill must have been issued within the last six months. We will also need to see your original notification from DWP of your National Insurance number.

Please let us know if your contact details change at any time during the selection process.

The Civil Service is committed to providing services which embrace diversity and which promote equality of opportunity. We also offer a guaranteed interview scheme for disabled applicants who meet our minimum selection criteria.

We will not tolerate discrimination on any of the following: gender, marital status, sexual orientation, race, colour, nationality, religion, age, disability, HIV positivity, working pattern, caring responsibilities, trade union activity or political beliefs - or any other grounds. External applicants should note that for posts in Northern Ireland, applications from the Roman Catholic community are particularly welcomed as this group is currently under-represented in our workforce.

The Cabinet Office's recruitment processes are underpinned by the principle of selection for appointment on merit on the basis of fair and open competition as outlined in the Civil Service Commission's Recruitment Principles.

<http://civilservicecommission.independent.gov.uk/news/recruitment-principles/>

If your application has not been treated in accordance with the Recruitment Principles and you wish to make a complaint, you should contact the recruiting department in the first instance <https://jobs.civilservice.gov.uk/help/faq.cgi>

If you are not satisfied with the response you receive you can contact the Civil Service Commission.

<http://civilservicecommission.independent.gov.uk>

Closing date 6 Sep 2013

The successful candidate(s) will be appointed on the modernised SCS terms and conditions. Existing civil servants will retain their existing rights if accepting this post on level transfer.

[Role Profile - DG International Finance](#)

[Candidate Brief - DG International Finance](#)

[Diversity Questionnaire](#)

[Director General Competency Framework](#)

[Promotion to Post Form](#)